

MULUND COLLEGE OF COMMERCE (JUNIOR COLLEGE)

Procedure for filling F.Y.J.C. (XIth) Online Admission Form: 2024

A student whose name appear in the merit list of Government online admission and wishes to take admission in Mulund College of Commerce should follow the procedure given below:

1. A Student has to enter Login ID & Password (starting with MU....) on the Government online admission website (<https://mumbai.11thadmission.org.in/>)
2. Click on **“Proceed to Admission”** in the Government website and upload required documents. This is very IMPORTANT for the further admission procedure.
3. Visit Mulund College of Commerce website **“<https://mccmulund.ac.in/newweb/>”**
4. Once you visit the college website - **“Home page”** will appear
5. On below of photos, in **“JUNIOR COLLEGE”** section → Click on **“Click here for FYJC Online Admission Form”**

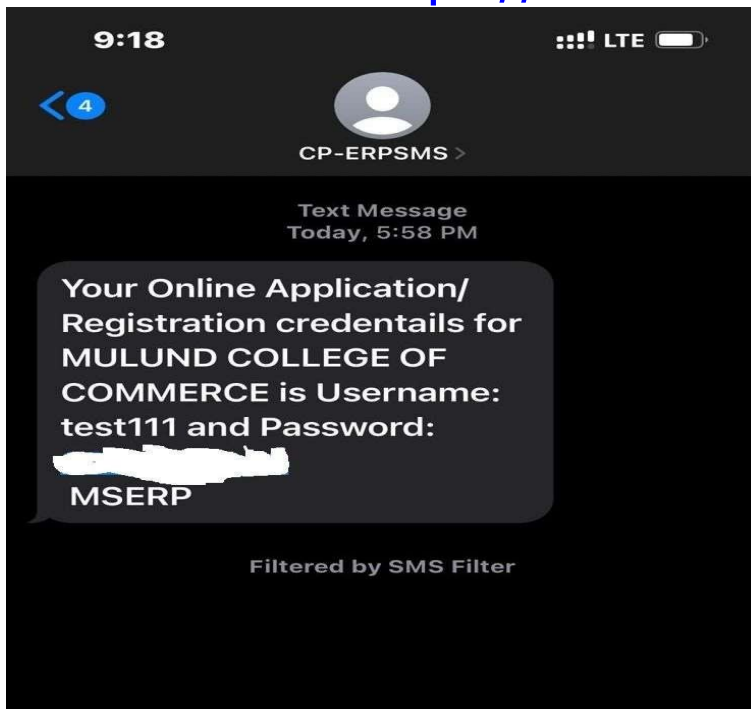


The detailed instructions for filling up online form are as follows.

TEXT MESSAGE CONFIRMATION

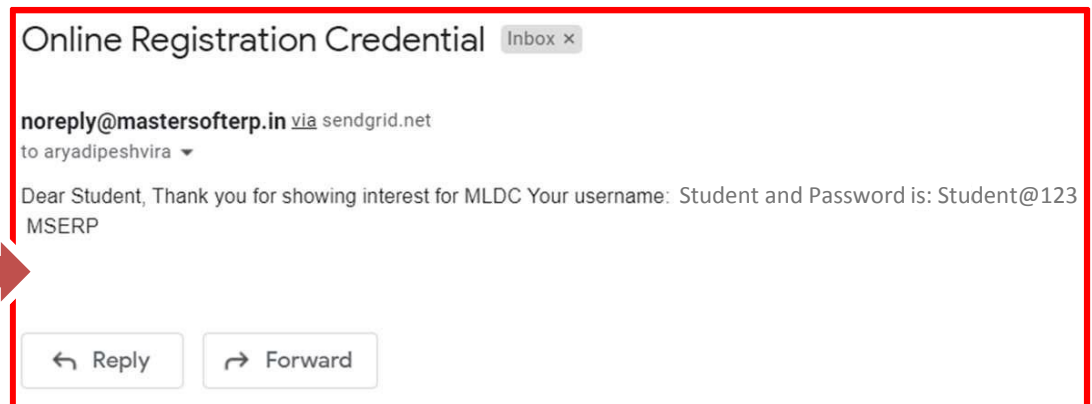
Step1: You will be receiving username and password on your registered **Mobile Number** or **Email-id Respectively**.

<https://enrollonline.co.in/Registration/Apply/MCCJR>



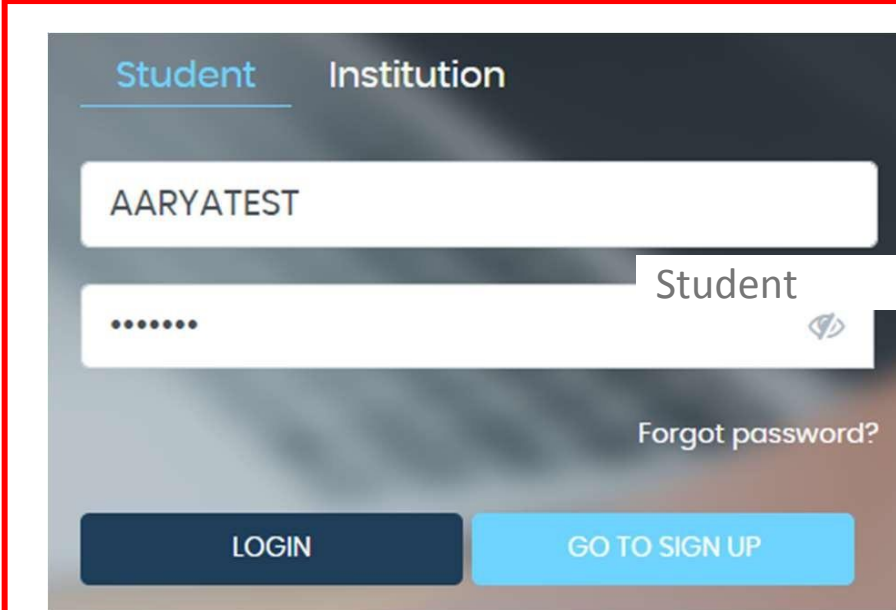
← MOBILE NUMBER

EMAIL ID →



STUDENT LOGIN

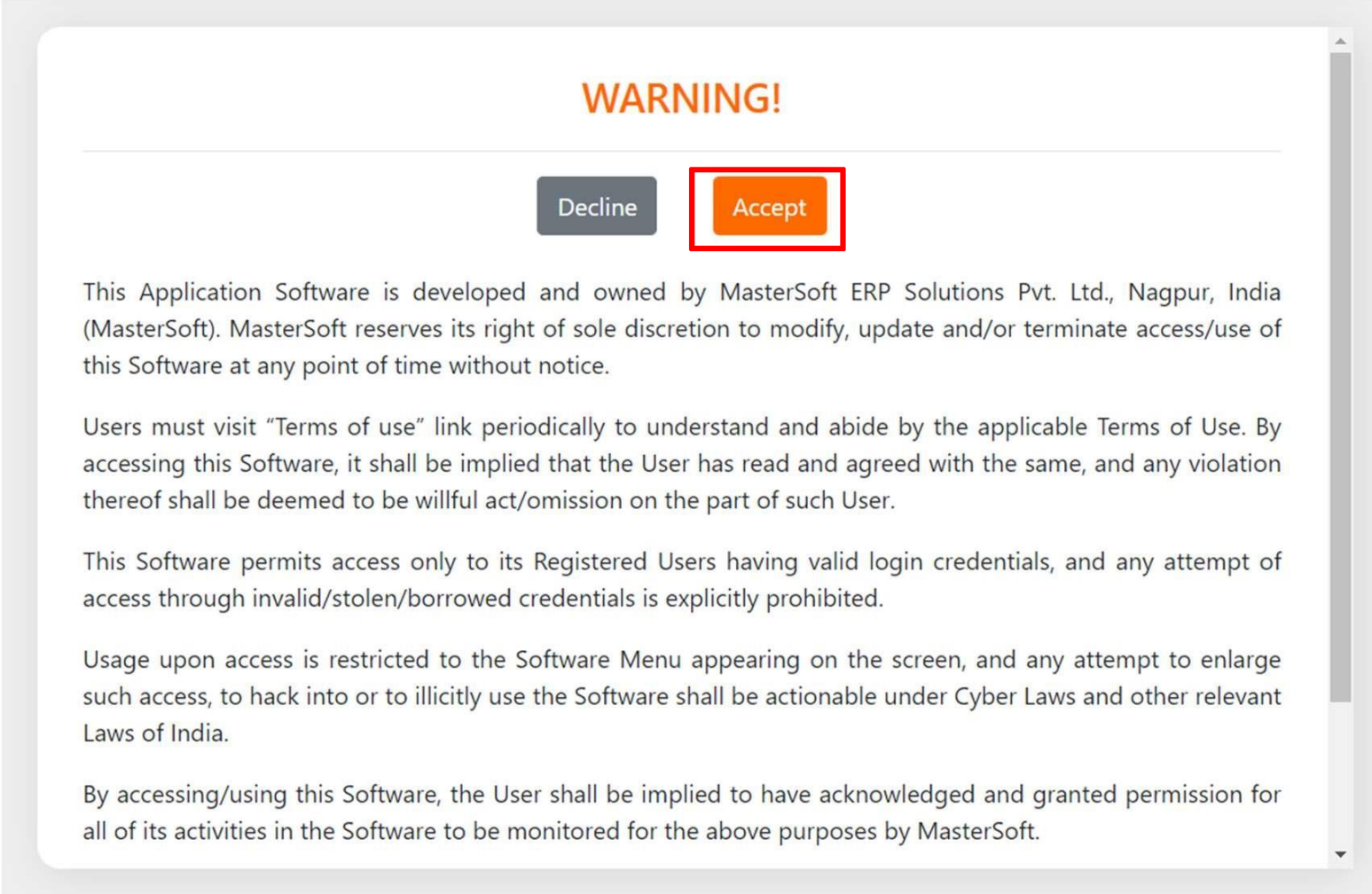
Step2: Click on "Go to Login" button present on the bottom of screen. Now enter the credentials which you have received and click on the login option to **Successfully Login to the System.**



The screenshot shows a login interface with two tabs: "Student" (selected) and "Institution". The "Student" tab contains a text input field with the value "AARYATEST", a password input field with masked characters ".....", and a "Student" label with an eye icon. Below the password field is a "Forgot password?" link. At the bottom, there are two buttons: "LOGIN" (dark blue) and "GO TO SIGN UP" (light blue).

TERMS AND CONDITION PAGE

Step3: This is Terms and Condition Page. Here student have to simply click on "Accept" button to proceed further.



WARNING!

This Application Software is developed and owned by MasterSoft ERP Solutions Pvt. Ltd., Nagpur, India (MasterSoft). MasterSoft reserves its right of sole discretion to modify, update and/or terminate access/use of this Software at any point of time without notice.

Users must visit "Terms of use" link periodically to understand and abide by the applicable Terms of Use. By accessing this Software, it shall be implied that the User has read and agreed with the same, and any violation thereof shall be deemed to be willful act/omission on the part of such User.

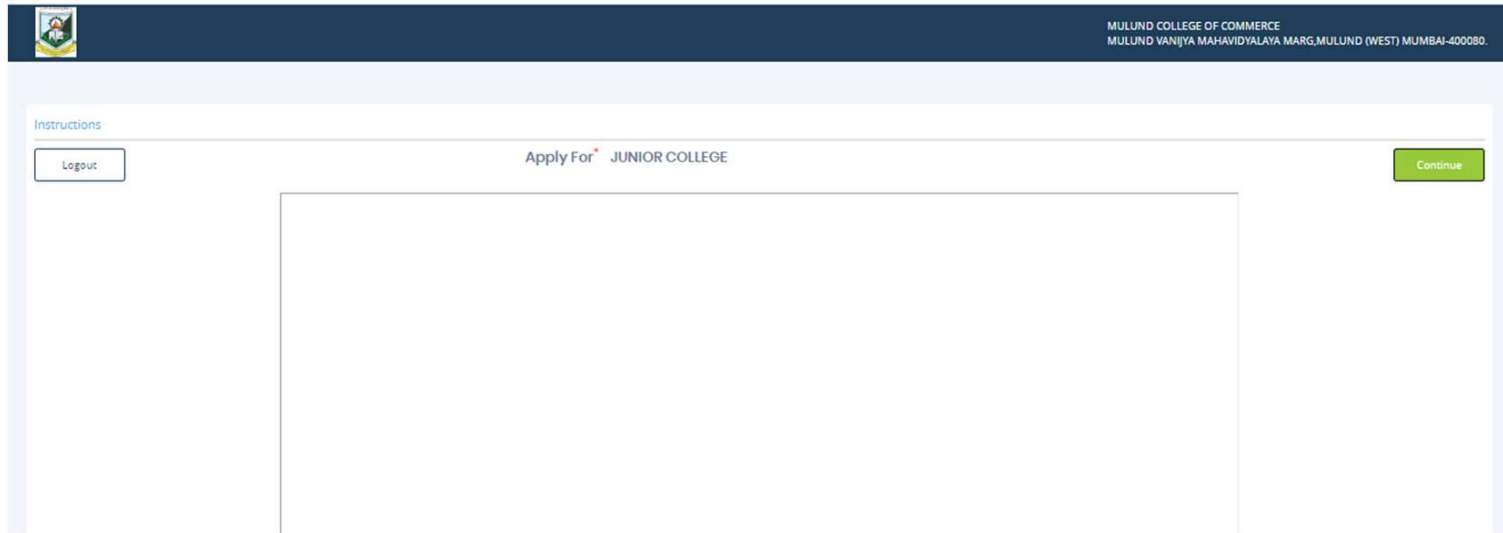
This Software permits access only to its Registered Users having valid login credentials, and any attempt of access through invalid/stolen/borrowed credentials is explicitly prohibited.

Usage upon access is restricted to the Software Menu appearing on the screen, and any attempt to enlarge such access, to hack into or to illicitly use the Software shall be actionable under Cyber Laws and other relevant Laws of India.

By accessing/using this Software, the User shall be implied to have acknowledged and granted permission for all of its activities in the Software to be monitored for the above purposes by MasterSoft.

COURSE LEVEL SELECTION

Step4: Course Level Selection page will allow the **Students to Select the Course Level in which their Course Belong to.** (Select the Course Level from the Dropdown available at the centre of the screen named as **Apply For**). After selecting Course Level, click on **"Continue"** button to proceed further.




The screenshot shows a web application interface for course level selection. At the top, there is a dark blue header with the college logo on the left and the text "MULUND COLLEGE OF COMMERCE" and "MULUND VANIYA MAHAVIDYALAYA MARG,MULUND (WEST) MUMBAI-400080." on the right. Below the header, the main content area has a light blue background. On the left, there is a "Logout" button. In the center, the text "Apply For * JUNIOR COLLEGE" is displayed. On the right, there is a green "Continue" button. A red arrow points to the "Continue" button.

PERSONAL DETAILS

Step5: This is **Personal Details Page**, here student need to enter their Personal Details Such as first name, middle name, last name, email, gender etc. Once the student complete filling the personal details then they need to click on **"Save and Next Button"**. (Please note that all the red mark fields are mandatory).

1 Personal 2 Address 3 Education 4 Photo Signature 5 Course Selection

Personal Details 

Student Personal Section

Title *	Last Name/Surname *	First Name *	Middle Name *
MR. <input type="text"/>	TEST <input type="text"/>	STUDENT <input type="text"/>	DEMO <input type="text"/>
Mobile No. *	Phone/Alternate No./Whatsapp No. *	Marital Status *	Blood Group *
1234567891 <input type="text"/>	2345678910 <input type="text"/>	Married <input type="text"/>	O+ <input type="text"/>
Gender *	Date of Birth as per Leaving Certificate *	Occupation	Mother Tongue *
Male <input type="text"/>	18/03/2005 <input type="text"/>	STUDENT <input type="text"/>	GUJARATI <input type="text"/>
Birth Place *	Nationality *	Admission Category Type/ Linguistic Minority	Caste Category *
MUMBAI <input type="text"/>	INDIAN <input type="text"/>	Please Select <input type="text"/>	OPEN <input type="text"/>


Parent Information

Father's Name *	Guardian's/Parent's Contact No.	Family Annual Income
FATHER TEST <input type="text"/>	3456789101 <input type="text"/>	800000 <input type="text"/>

Other Information

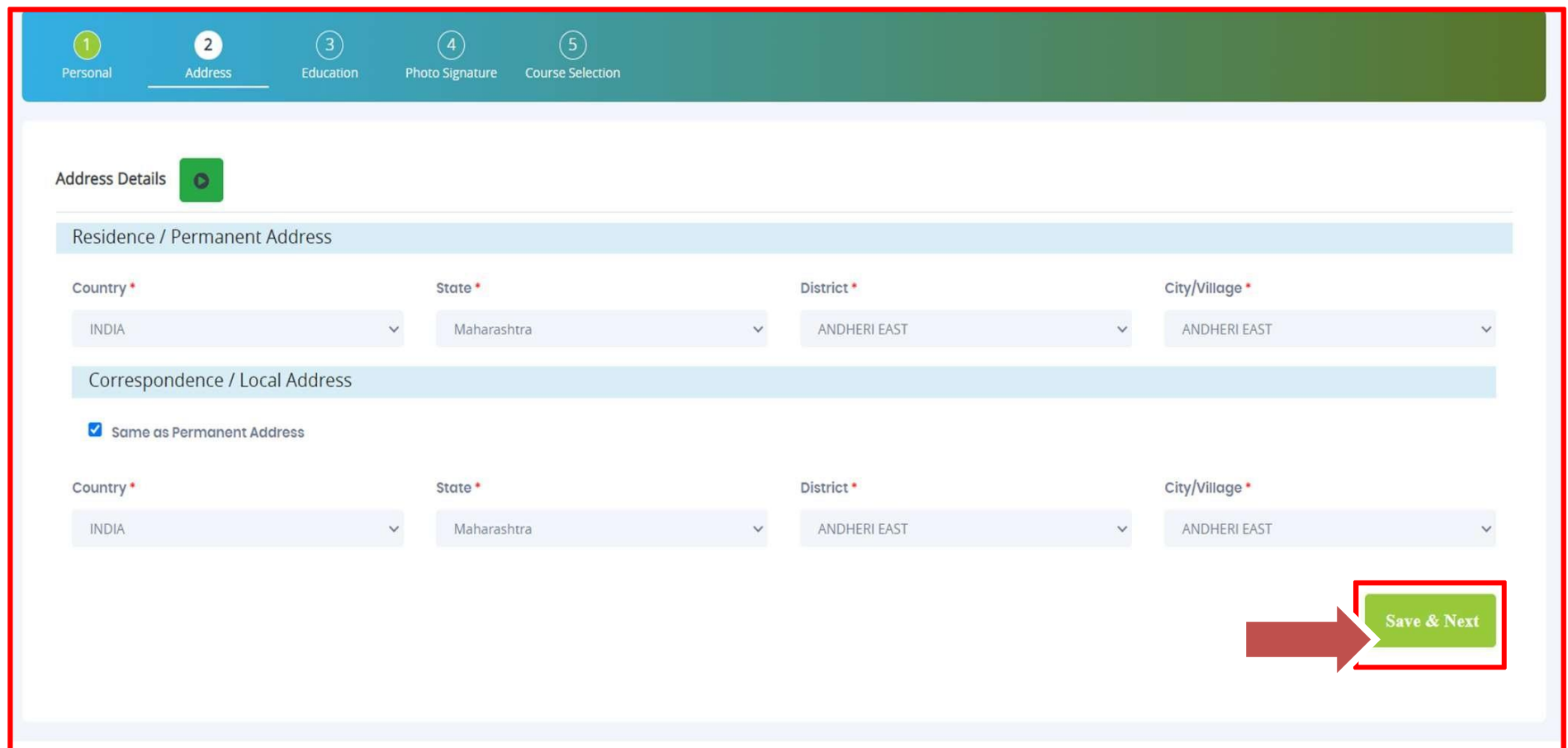
Aadhaar No. *

123456789111

 **Save & Next**

ADDRESS DETAILS

Step6: Next page is **Address Details Page**, here student need to fill their **Personal or Local address**. Once the student complete filling the personal details then they need to click on **"Save and Next Button"**. If both **Address** are **Same** then click on **"Same as Permanent Address"** option present on screen. Once student complete filling the address details form then click on **"Save and Next Button"**.



The screenshot displays the 'Address Details' page with a progress bar at the top showing five steps: 1. Personal, 2. Address (current), 3. Education, 4. Photo Signature, and 5. Course Selection. The 'Address Details' section is active, indicated by a green play button icon. It contains two address forms. The first form, 'Residence / Permanent Address', has dropdown menus for Country (INDIA), State (Maharashtra), District (ANDHERI EAST), and City/Village (ANDHERI EAST). The second form, 'Correspondence / Local Address', has the same dropdown menus. A checkbox labeled 'Same as Permanent Address' is checked. A red arrow points to a green 'Save & Next' button in the bottom right corner.

PHOTO & SIGNATURE DETAILS

Step7: Next page is **Photo and Signature Page**, here student need to **Upload Your Photo and Signature**. Click on the **Upload Photo and Upload Signature button** and select the valid file. Once you complete uploading photo and signature then click on **"Save and Next Button"**. (Note: photo size should be max 500kb and Signature size should be max 300kb).

Photo and Signature Details



Student Photo*

[Upload Photo](#)



Please Select Valid Image File(e.g. JPG.PNG) (Max size 500 kb)

Student Signature*

[Upload Sign](#)



Please Select Valid Image File(e.g. JPG.PNG) (Max size 300 kb)

Parent Signature*

[Upload Parent Sign](#)



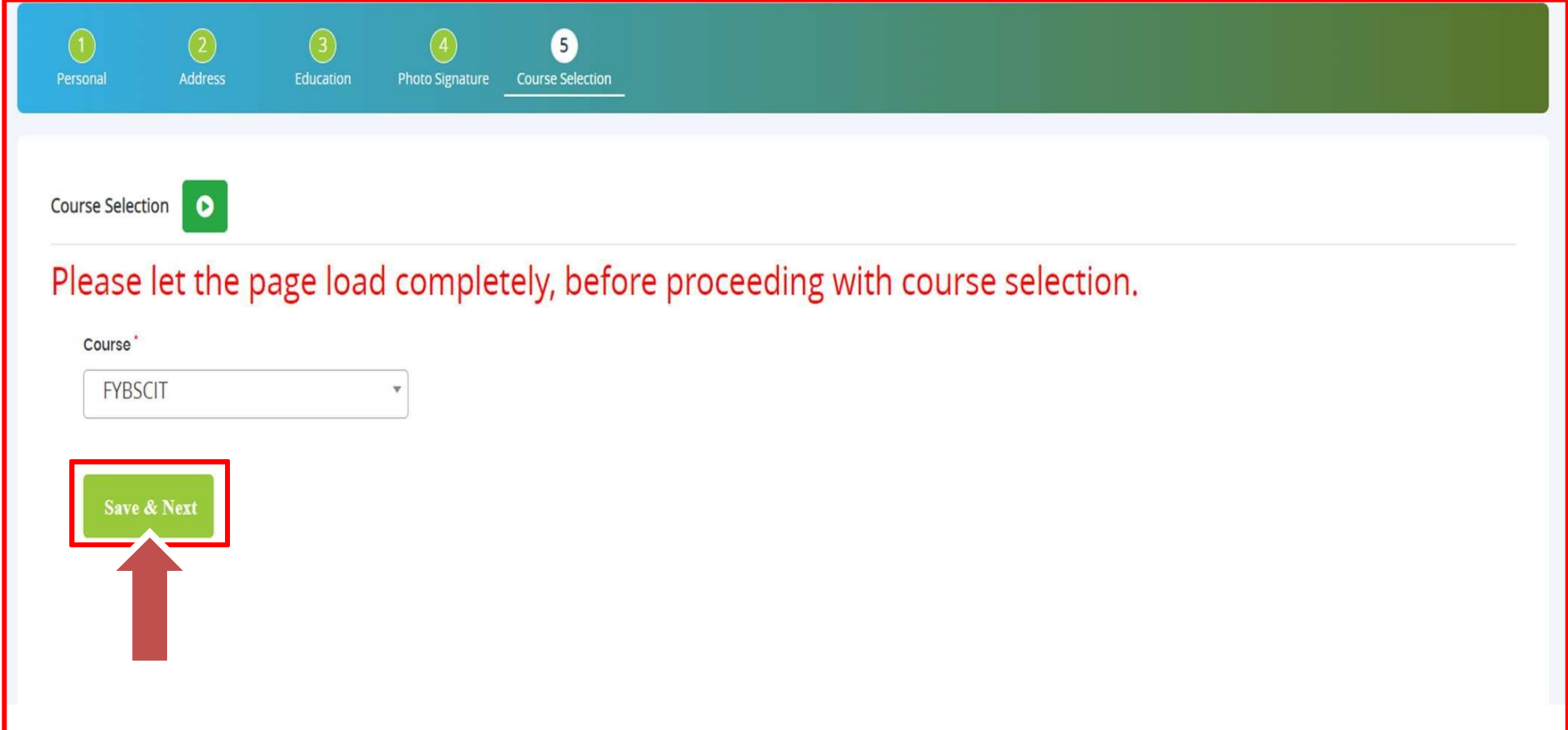
Please Select Valid Image File(e.g. JPG.PNG) (Max size 300 kb)

[Save & Next](#)




COURSE SELECTION

Step8: Next page is Course Selection Page, here the student need to select the **Desired Course from the list of Course available** in the dropdown list.



1 Personal 2 Address 3 Education 4 Photo Signature 5 Course Selection

Course Selection 

Please let the page load completely, before proceeding with course selection.

Course *


FYBSCIT


Save & Next



LAST QUALIFYING DETAILS

Step9: Next page is Last Qualifying Page, here student need to fill the Education Details of the Last School/College attended such as Last Exam Name , Enter Index No/ School Code, click on Get School Code, Enter MU number in Admission Registration No. field , Enter Obtained Marks , Total Marks and Percentage will be Automatically Calculated. Once student complete filling the details then they need to click on "Save and Next Button".

1 Personal 2 Address 3 Photo Signature 4 Course Selection 5 Last Qualifying 6 Documents 7 Subject 8 Payment 9 Confirm Registration

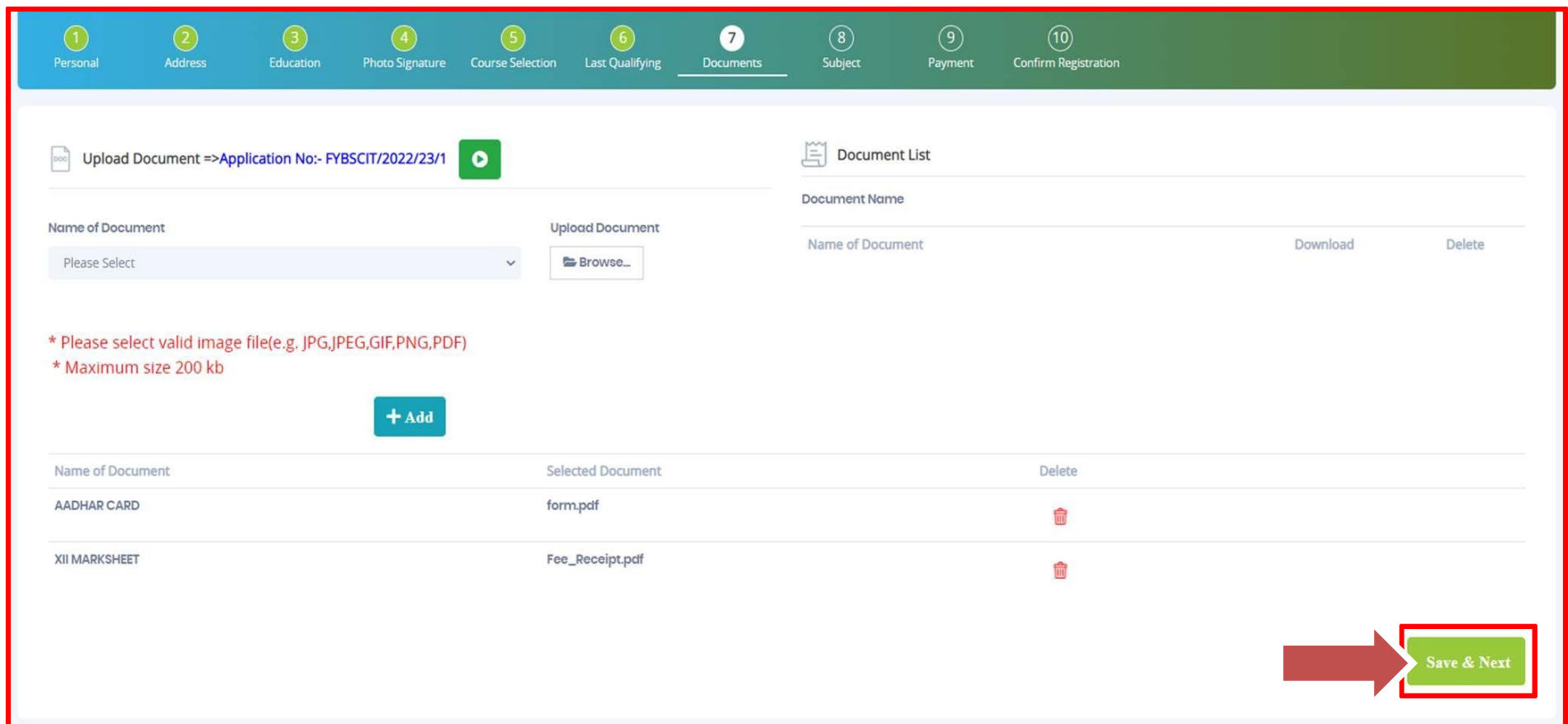
Last Qualifying Exam Details =>Application No:- 5 

Last Exam Name*	10TH SSC	Obtained Marks*	340
Board/University*	MUMBAI UNIVERSITY	Total Marks*	500
Index No / School Code	3306086 	Percentage	68 %
School/College*	3306086 - GOSHALA MARG MUN ENG SEC SCL MULUND (W)	Year Of Passing*	2021
Admission Registration No.*	34567	Gap in Education*	<input type="radio"/> Yes <input checked="" type="radio"/> No
Passing Certificate No.	963258		
Last Exam Roll No.	2345		


 

DOCUMENT DETAILS

Step10: Next page is **Document Details Page**, here student need to submit all the **Required Documents which are Mandatory**. Click on the **Upload Documents button** and select the **Desired Document** which students want to upload. Once students complete submitting all the documents then they need to click on **"Submit Button"**. (Note: Document max size should 200kb)






1 Personal 2 Address 3 Education 4 Photo Signature 5 Course Selection 6 Last Qualifying 7 Documents 8 Subject 9 Payment 10 Confirm Registration

Upload Document =>Application No:- FYBSCIT/2022/23/1 

Name of Document: Please Select Upload Document:

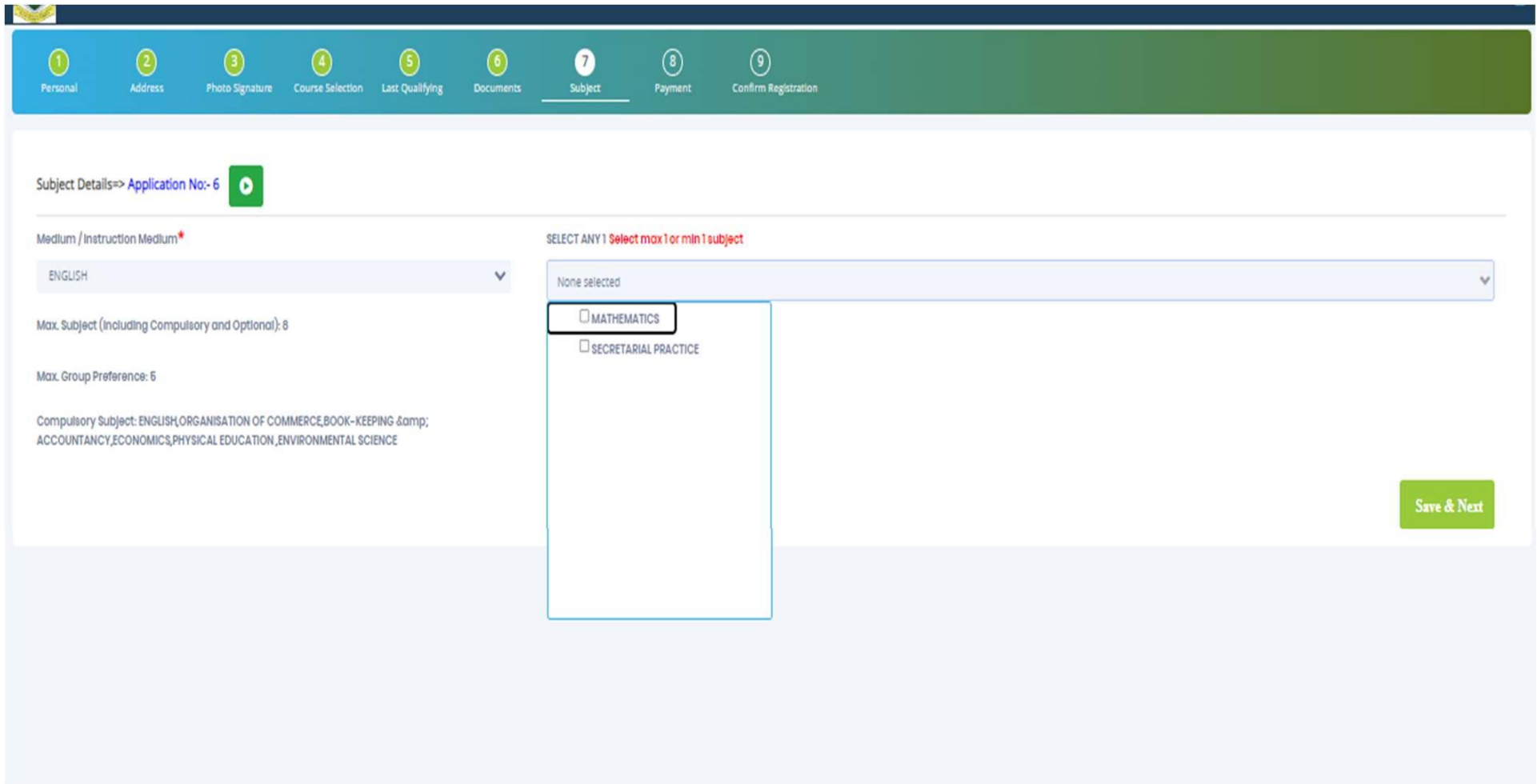
* Please select valid image file(e.g. JPG,JPEG,GIF,PNG,PDF)
* Maximum size 200 kb

Name of Document	Selected Document	Delete
AADHAR CARD	form.pdf	
XII MARKSHEET	Fee_Receipt.pdf	



SUBJECT DETAILS

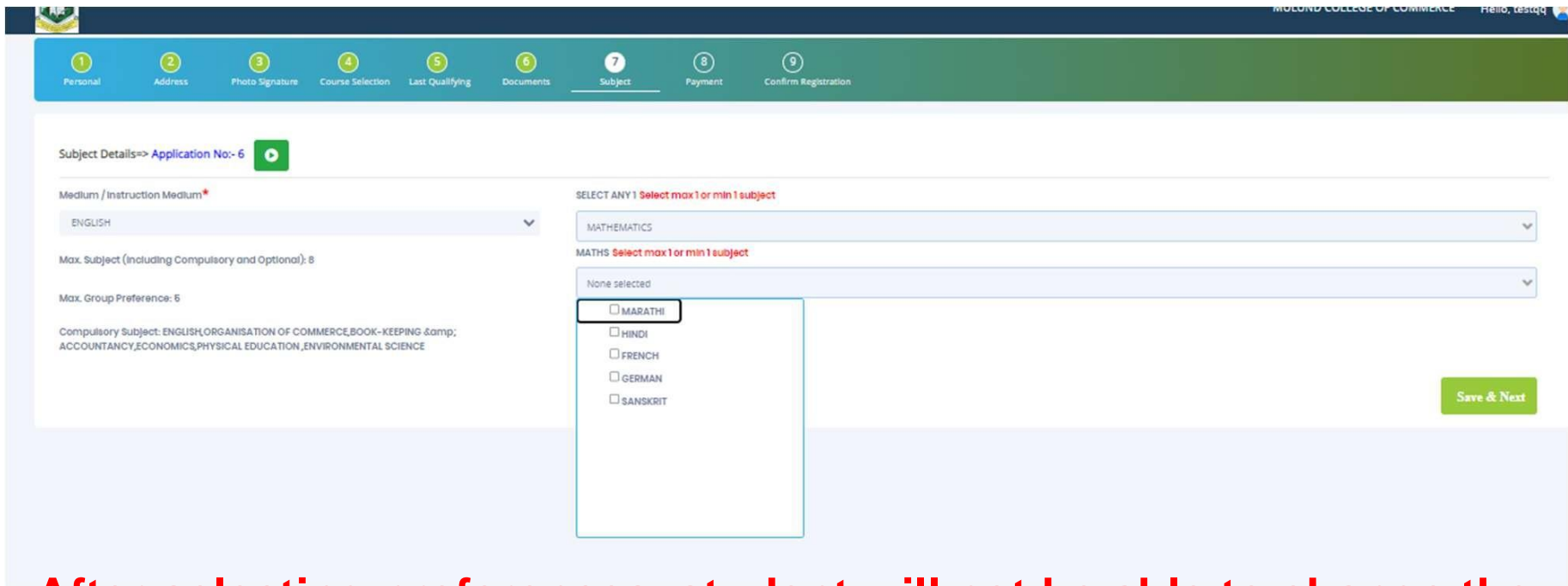
Step11: Next page is **Subject Selection Page**, here Please select the Medium as English
Select any 1, either Mathematics or Secretarial Practice



The screenshot shows the 'Subject Details' page in the MasterSoft application. At the top, a navigation bar contains nine steps: Personal, Address, Photo Signature, Course Selection, Last Qualifying, Documents, Subject (highlighted), Payment, and Confirm Registration. Below the navigation bar, the page title is 'Subject Details=> Application No:- 6'. The main content area is divided into two columns. The left column contains a dropdown menu for 'Medium / Instruction Medium' with 'ENGLISH' selected, and text indicating 'Max. Subject (including Compulsory and Optional): 8' and 'Max. Group Preference: 6'. Below this, it lists 'Compulsory Subject: ENGLISH, ORGANISATION OF COMMERCE, BOOK-KEEPING & ACCOUNTANCY, ECONOMICS, PHYSICAL EDUCATION, ENVIRONMENTAL SCIENCE'. The right column features a dropdown menu for 'SELECT ANY 1 Select max 1 or min 1 subject' with 'None selected' chosen. Below this dropdown, two radio button options are visible: 'MATHEMATICS' and 'SECRETARIAL PRACTICE'. A green 'Save & Next' button is located in the bottom right corner of the form area.

Language Selection

Select Second Language carefully, **First selected is your first preference**, Click on ADD Button and add 5 preferences for Mathematics and 2 preferences for SP Please click Save and Next after selecting Preferences



Subject Details=> Application No:- 6

Medium / Instruction Medium*

ENGLISH

Max. Subject (including Compulsory and Optional): 8

Max. Group Preference: 6

Compulsory Subject: ENGLISH,ORGANISATION OF COMMERCE,BOOK-KEEPING & ACCOUNTANCY,ECONOMICS,PHYSICAL EDUCATION,ENVIRONMENTAL SCIENCE

SELECT ANY 1 Select max 1 or min 1 subject

MATHEMATICS

MATHS Select max 1 or min 1 subject

None selected

MARATHI

HINDI

FRENCH

GERMAN

SANSKRIT

Save & Next

After selecting preferences, student will not be able to change the preferences, so please select carefully. Subject will be allotted on the basis of merit and availability of seats for a given subject

PAYMENT DETAILS

Step12: Next page is **Payment Page**, here the student will have to click on **Pay Now Button** and Proceed for payment gateway



Please let the page load completely, before proceeding with Payment.

PAYMENT=> Application No:- 2 

Registration / Application Amount To Pay

₹ 100

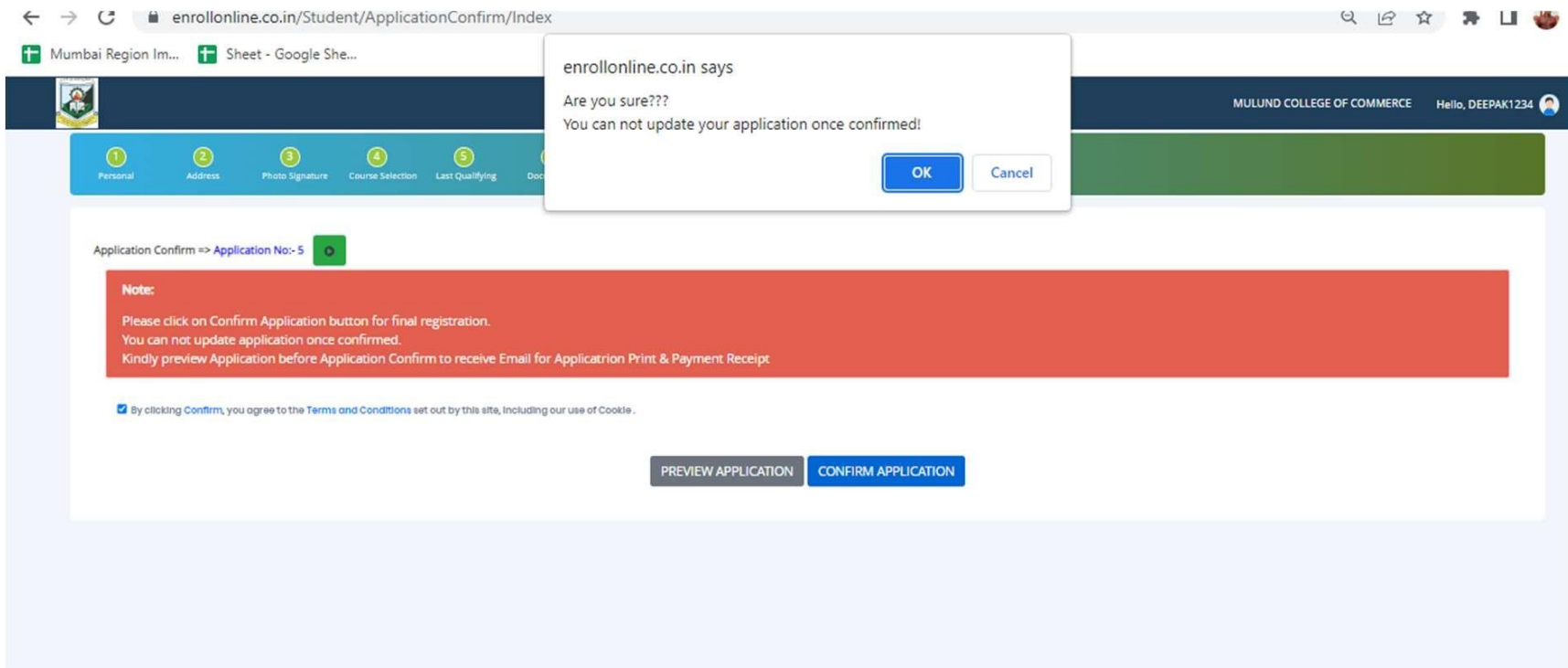
PAY NOW

Note : WAIT FOR 24 HOURS IN CASE OF PAYMENT DEDUCTED AND NOT REFLECTED ON REGISTRATION PORTAL.

Confirm Application

Step13: After Successful Payment, Student can preview and confirm the Application and Print the application form

After Confirmation, student is not able to edit any details



enrollonline.co.in/Student/ApplicationConfirm/Index

Mumbai Region Im... Sheet - Google She...

MULUND COLLEGE OF COMMERCE Hello, DEEPAK1234

1 Personal 2 Address 3 Photo Signature 4 Course Selection 5 Last Qualifying 6 Document Upload

enrollonline.co.in says
Are you sure???
You can not update your application once confirmed!

OK Cancel

Application Confirm => Application No:- 5

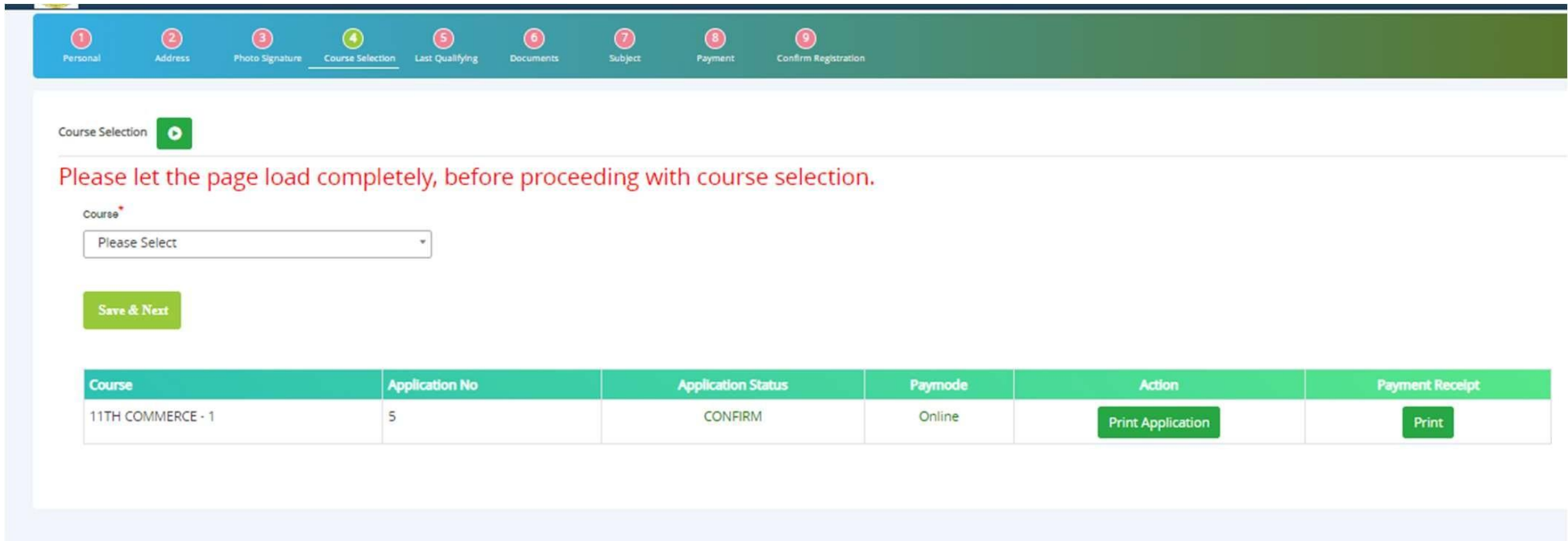
Note:
Please click on Confirm Application button for final registration.
You can not update application once confirmed.
Kindly preview Application before Application Confirm to receive Email for Application Print & Payment Receipt

By clicking Confirm, you agree to the Terms and Conditions set out by this site, including our use of Cookie.

PREVIEW APPLICATION CONFIRM APPLICATION

Application Print

Step14: After Confirming Application, student can print Application form and Payment receipt



The screenshot shows a web application interface with a progress bar at the top containing 9 steps: 1. Personal, 2. Address, 3. Photo Signature, 4. Course Selection (highlighted), 5. Last Qualifying, 6. Documents, 7. Subject, 8. Payment, and 9. Confirm Registration. Below the progress bar, the 'Course Selection' step is active, featuring a dropdown menu with 'Please Select' and a 'Save & Next' button. A red message reads: 'Please let the page load completely, before proceeding with course selection.' Below this is a table with columns: Course, Application No, Application Status, Paymode, Action, and Payment Receipt. The table contains one row for '11TH COMMERCE - 1' with Application No '5', Application Status 'CONFIRM', Paymode 'Online', and buttons for 'Print Application' and 'Print'.

Course	Application No	Application Status	Paymode	Action	Payment Receipt
11TH COMMERCE - 1	5	CONFIRM	Online	Print Application	Print

Submission & Verification of Forms & Documents Student should submit Forms & Documents for Verification in allotted classroom

The order of documents is -

- (a) College Online Admission Form
- (b) Govt. Online Registration Form (Part I & II)
- (c) SSC or Equivalent Mark sheet
- (d) School Leaving certificate or T.C. (whichever is applicable)
- (e) Migration Certificate(Other than Maharashtra State Board)
- (f) Caste Certificate (if applicable).
- (g) Non Creamy Layer Certificate (OBC, SBC , VJ/NT,SEBC) (if applicable).
- (h) EWS Eligibility Certificate for EWS(if applicable).
- (i) Service Certificate or District Sainik Board Certificates (Ex-Serviceman, Navy, Military etc.) (if applicable).
- (j) Disability Certificate of Civil Surgeon (Divyang/Disabled) (if applicable).
- (k) Collectors certificate (Project affected/Earthquake affected) (if applicable).
- (l) Parents Transfer order and Joining report (Employees Transferred to online area) (if applicable).
- (m) Collectors Certificate (Freedom Fighters) (if applicable).
- (n) Certificate issued by district sports officer (Player Students) (if applicable).
- (o) Certificate issued by women and family welfare department (Orphan) (if applicable).
- (p) Aadhar Card

Imp. Note: If any document is not available at the time of the admission, student can download the undertaking as shown below. This can be handwritten or printed and signed by student and parent. Make the pdf of the same to upload.

Name of the Student Category :
Online Application No :
College Form No :
Date :

To,
The Principal,
Mulund College of Commerce,
S. N. Road, Mulund West Mumbai 400080

Sub:- Undertaking as regards admission in FYJC for 2024-25, due to non-availability of required document.

Respected Madam,

I the undersigned Shri./Smt _____ (Name of the Parent) parent of Miss/Master _____ (Name of the student) whose name has appeared in the Ist/ IInd/ IIIrd merit list in your college, under _____ category. But we do not have _____ document for seeking admission as per the allotted category.

I hereby assure you that I will submit the above-mentioned document/s. within ONE months from the date of admission.

I am also aware that, if I fail to do so, admission of my ward will get automatically stand cancelled.

Thanking you.

Your faithfully

(Name and Signature of the Student)

(Name and Signature of the Parent)

Teacher will verify the documents .Student will get payment link through sms and pay fees by online mode using any bank debit / Credit orNet Banking.

Fee details as per class and category:-

COURSE	Girls	Boys(Open Category)	Boys(Reserved Category)
F.Y.J.C.	1150	1450	1150

• **Additional fee will be charged for foreign languages (French/German) .**

- After payment is successful, student will get confirmation sms.

ADMISSION SCHEDULE:

Online College Form Filling & Online Payment and Upload	27/06/2024 (from 11.30 am) TO 01/07/2024 (up to 1.00 p.m.).
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N.B.: 1) Anyone who does not follow the schedule given above will not have any right to claim admission.

- 2) All admissions will be granted strictly as per Govt. Merit.